

ALL SEASONS WEATHER PROCEDURE

(Review 2022)

Junior School

Students go to the Library and/or Computer Room, breezeway or under verandahs of Junior School.

Middle School

Go to the Middle School building or covered area at the eastern end of the Canteen.

Senior School

Use Gym or sheltered areas between Middle School and STEM buildings. If a common room is operating, it can be used. Year 12's can access the Trade Training Centre and the surrounding verandahs.

Staff Duties – Recess

Duty: Canteen/ Gym

Open Gym, no food or drink permitted

Duty: Rooms

Send MS and SS students to their designated areas. Junior School students go to the Library or breezeway or verandahs. Monitors students around the buildings and Breezeway.

Duty: Playgrounds/Sandpit

Open up the Library, including staff entrance, and remain there.

Duty: Middle School, Oval, Basketball Court

Moves students in those areas to the M/S verandah or to the Library. Classrooms remain locked.

At Recess the Middle School and Library would benefit from the presence of an Admin staff member. Administration team who are available go outside to direct students out of the heat/wet weather and move them to the recommended area for that year level as above.

Staff Duties – Lunch

Duty: Library or Canteen/Gym

Remains there. No food or drink permitted.

Duty: Rooms

Send MS and SS students to their designated areas. Junior School students go to the Library or breezeway or verandahs. Monitors students around the toilet block, the covered area at eastern end of canteen and area between Design & Tech, Home Economics and Art Room buildings as well as the Breezeway.

Duty: Playgrounds/Sandpit

Moves Junior School students to Library and assists with supervision.

Duty: Middle School, Oval, Basketball Court

Send MS and SS students to their designated areas then opens up the Middle School building and monitors students inside.

Duty: Oval

Moves Junior School students to Library and Middle School students to middle school building. This teacher supervises outside the Middle School building supporting the teacher inside.

Administration team who are available go outside to direct students out of the heat/wet weather and move them to the recommended area for that year level as above.